

# St. Francis School Emergency Drills

## Documentation Form

- Type of Drill
- Fire Drill (6 required)  
 Tornado Drill (2 required)  
 Lock Down/Shelter in Place Drill  
(2 required)

- Time of Drill
- Standard  
 Class Change  
 Recess  
 Other Events

Name of Reporting School: \_\_\_\_\_

Date of Drill: 11/17/21 Time drill was held: 2:33 (am/pm) pm

Exact time required to evacuate/shelter/secure: 3:05

Total Participants: 325

Remarks: \_\_\_\_\_

This report is for emergency drill # 5 for school year 21/22.

Name of person conducting drill: Kathryn Dhitirojana

Title of Person conducting drill: MS. Principal

Signature of person conducting drill: Kathryn Dhitirojana

Drill was coordinated with:

- Emergency Management Coordinator

Name & Title \_\_\_\_\_

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title \_\_\_\_\_

OR

- Fire (fire chief or designee)

Name & Title \_\_\_\_\_