

St. Francis School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (6 required)
 Tornado Drill (2 required)
 Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- Standard
 Class Change
 Recess
 Other Events

Name of Reporting School: St. Francis of Assisi

Date of Drill: 10/14/21 Time drill was held: 12:44 (am/pm)

Exact time required to evacuate/shelter/secure: 4'

Total Participants: 378

Remarks: missing student found safe

This report is for emergency drill # _____ for school year 21/22.

Name of person conducting drill: Julie Pritzel

Title of Person conducting drill: Principal

Signature of person conducting drill: Julie Pritzel

Drill was coordinated with:

- Emergency Management Coordinator
Name & Title _____
AND
 Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____
OR
 Fire (fire chief or designee)
Name & Title _____