

St. Francis School Emergency Drills

Documentation Form

- Type of Drill
- Fire Drill (6 required)
 - Tornado Drill (2 required)
 - Lock Down/Shelter in Place Drill
(2 required)

- Time of Drill
- Standard
 - Class Change
 - Recess
 - Other Events

Name of Reporting School: _____

Date of Drill: 8/27/21 Time drill was held: 10:50 (am/pm)

Exact time required to evacuate/shelter/secure: 2:57

Total Participants: _____

Remarks: _____

This report is for emergency drill # 1 for school year 21/22.

Name of person conducting drill: Julie Pritzel

Title of Person conducting drill: Principal

Signature of person conducting drill: Julie Pritzel

Drill was coordinated with:

- Emergency Management Coordinator

Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title _____

OR

- Fire (fire chief or designee)

Name & Title _____