

St. Francis School Emergency Drills

Documentation Form

- | <u>Type of Drill</u> | <u>Time of Drill</u> |
|---|--|
| <input checked="" type="checkbox"/> Fire Drill (6 required) | <input checked="" type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill
(2 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: St. Francis of Assisi

Date of Drill: 8/23/24 Time drill was held: 12:50 (am/pm)

Exact time required to evacuate/shelter/secure: 3:45

Total Participants: 459

Remarks: first drill of day ~ new staff

This report is for emergency drill # 1 for school year 24-25.

Name of person conducting drill: Julie Pritzel

Title of Person conducting drill: Principal

Signature of person conducting drill: Julie Pritzel

Drill was coordinated with:

- Emergency Management Coordinator
Name & Title _____
AND
- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____
OR
- Fire (fire chief or designee)
Name & Title _____