

St. Francis School Emergency Drills

Documentation Form

- | <u>Type of Drill</u> | <u>Time of Drill</u> |
|---|---------------------------------------|
| <input checked="" type="checkbox"/> Fire Drill (6 required) | <input type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill
(2 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: St. Francis of Assisi

Date of Drill: 9/3/15 Time drill was held: 8:40 (am/pm)

Exact time required to evacuate/shelter/secure: 2:57

Total Participants: 396

Remarks: gym doors not closed

This report is for emergency drill # 1 for school year 15/16.

Name of person conducting drill: Julie Pritzel

Title of Person conducting drill: Principal

Signature of person conducting drill: Julie Pritzel

Drill was coordinated with:

- Emergency Management Coordinator
Name & Title _____
AND
- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____
OR
- Fire (fire chief or designee)
Name & Title _____

St. Francis School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: St. Francis of Assisi

Date of Drill: 9/10/15 Time drill was held: 8:33 (am/pm)

Exact time required to evacuate/shelter/secure: _____

Total Participants: 401

Remarks: We practiced barricading on this drill. Also, staff discussed the changes to systems (A.L.I.C.E.) with children to help them understand that we may do more than Lock Down

This report is for emergency drill # _____ for school year _____.

Name of person conducting drill: Julie Pritzel / Diane Sheffrey

Title of Person conducting drill: Principal / Site Safety

Signature of person conducting drill:  Diane Sheffrey

Drill was coordinated with:

- Emergency Management Coordinator
Name & Title _____
AND
- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____
OR
- Fire (fire chief or designee)
Name & Title _____

St. Francis School Emergency Drills

Documentation Form

- | <u>Type of Drill</u> | <u>Time of Drill</u> |
|---|--|
| <input type="checkbox"/> Fire Drill (6 required) | <input checked="" type="checkbox"/> Standard |
| <input checked="" type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill
(2 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: St. Francis of Assisi

Date of Drill: 9/11/15 Time drill was held: 1:07 (am/pm)

Exact time required to evacuate/shelter/secure: _____

Total Participants: 397

Remarks: _____

This report is for emergency drill # 3 for school year 15/16.

Name of person conducting drill: Julie Kitzel /

Title of Person conducting drill: Principal

Signature of person conducting drill: _____

Drill was coordinated with:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

St. Francis School Emergency Drills

Documentation Form

- | <u>Type of Drill</u> | <u>Time of Drill</u> |
|---|--|
| <input checked="" type="checkbox"/> Fire Drill (6 required) | <input checked="" type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill
(2 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: St. Francis of Assisi

Date of Drill: 9/28/15 Time drill was held: 9:31 (am/pm)

Exact time required to evacuate/shelter/secure: 2:51

Total Participants: 394

Remarks: Principal was out of the building. Several classrooms were in different locations or outside.

This report is for emergency drill # 4 for school year 15/16.

Name of person conducting drill: Diane Sheffrey

Title of Person conducting drill: Child Care Dir/Site Safety

Signature of person conducting drill: Diane M Sheffrey

Drill was coordinated with:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

St. Francis School Emergency Drills

Documentation Form

- | Type of Drill | Time of Drill |
|---|---|
| <input checked="" type="checkbox"/> Fire Drill (6 required) | <input checked="" type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill
(2 required) | <input type="checkbox"/> Recess |
| | <input checked="" type="checkbox"/> Other Events / Elective |

Name of Reporting School: St. Francis of Assisi

Date of Drill: 10/20/15 Time drill was held: 10:38 (am/pm)

Exact time required to evacuate/shelter/secure: 3:23.

Total Participants: 394

Remarks: During Elective for middle school. Many new teachers. Will review process to ensure they all know what to do.

This report is for emergency drill # _____ for school year 15/16.

Name of person conducting drill: Julie Pritzel / Diane Sheffey.

Title of Person conducting drill: Principal / Safety Coordinator

Signature of person conducting drill: Julie Pritzel Diane Sheffey

Drill was coordinated with:

- Emergency Management Coordinator

Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title _____

OR

- Fire (fire chief or designee)

Name & Title _____

St. Francis School Emergency Drills

Documentation Form

- | <u>Type of Drill</u> | <u>Time of Drill</u> |
|---|--|
| <input checked="" type="checkbox"/> Fire Drill (6 required) | <input checked="" type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill
(2 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: St. Francis of Assisi

Date of Drill: 11/20/15 Time drill was held: 12:38 (am/pm) (pm)

Exact time required to evacuate/shelter/secure: 3:15

Total Participants: 379

Remarks: Substitute in one MS class took a little longer but was overall good drill.

This report is for emergency drill # 6 for school year 15/16.

Name of person conducting drill: Julie Pritzel / Diane Sheffrey

Title of Person conducting drill: Principal / Safety Coordinator

Signature of person conducting drill: Julie Pritzel Diane Sheffrey

Drill was coordinated with:

- Emergency Management Coordinator

Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title _____

OR

- Fire (fire chief or designee)

Name & Title _____

St. Francis School Emergency Drills

Documentation Form

- | <u>Type of Drill</u> | <u>Time of Drill</u> |
|---|---------------------------------------|
| <input checked="" type="checkbox"/> Fire Drill (6 required) | <input type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill
(2 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: St. Francis of Assisi School

Date of Drill: 12/4/15 Time drill was held: 1:40 (am/pm) pm

Exact time required to evacuate/shelter/secure: 4:23

Total Participants: 375

Remarks: this included an evacuation of building to church - some confusion - substitute secretary

This report is for emergency drill # _____ for school year 15-16.

Name of person conducting drill: Julie Pretzel

Title of Person conducting drill: principal

Signature of person conducting drill: Julie Pretzel

Drill was coordinated with:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

St. Francis School Emergency Drills

Documentation Form

- | <u>Type of Drill</u> | <u>Time of Drill</u> |
|---|--|
| <input checked="" type="checkbox"/> Fire Drill (6 required) | <input checked="" type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill
(2 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: _____

Date of Drill: 2/29/16 Time drill was held: 12:31 (am/pm) pm

Exact time required to evacuate/shelter/secure: 3:35

Total Participants: 399

Remarks: MS was in alternative locations -
Students need a reminder to go to HR
spots unless electives.

This report is for emergency drill # _____ for school year _____.

Name of person conducting drill: Julie Pritzel / Diane M Sheffrey
site safety director

Title of Person conducting drill: Principal / ~~Principal~~

Signature of person conducting drill: Julie Pritzel / Diane M Sheffrey

Drill was coordinated with:

- Emergency Management Coordinator
Name & Title _____
AND
- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____
OR
- Fire (fire chief or designee)
Name & Title _____

St. Francis School Emergency Drills

Documentation Form

- | <u>Type of Drill</u> | <u>Time of Drill</u> |
|---|--|
| <input type="checkbox"/> Fire Drill (6 required) | <input checked="" type="checkbox"/> Standard |
| <input checked="" type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill
(2 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: St. Francis of Assisi

Date of Drill: 3/7/16 Time drill was held: 10:30 (am/pm)

Exact time required to evacuate/shelter/secure: _____

Total Participants: 408

Remarks: _____

This report is for emergency drill # 9 for school year 15/16.

Name of person conducting drill: Diane Sheffey / Julie Pitzel

Title of Person conducting drill: Safety Coordinator / Principal

Signature of person conducting drill: Diane Sheffey Julie Pitzel

Drill was coordinated with:

- Emergency Management Coordinator

Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title _____

OR

- Fire (fire chief or designee)

Name & Title _____

St. Francis School Emergency Drills

Documentation Form

- | <u>Type of Drill</u> | <u>Time of Drill</u> |
|--|---------------------------------------|
| <input type="checkbox"/> Fire Drill (6 required) | <input type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input checked="" type="checkbox"/> Lock Down/Shelter in Place Drill
(2 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: St. Francis of Assisi

Date of Drill: 3/22/16 Time drill was held: 10:00 (am/pm)

Exact time required to evacuate/shelter/secure: _____

Total Participants: 391

Remarks: _____

This report is for emergency drill # 10 for school year 15/16.

Name of person conducting drill: Julie Britzel

Title of Person conducting drill: Principal

Signature of person conducting drill: Julie Britzel

Drill was coordinated with:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

St. Francis School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: St. Francis of Assisi

Date of Drill: 5/12/16 Time drill was held: 8:39 (am/pm)

Exact time required to evacuate/shelter/secure: _____

Total Participants: 407

Remarks: Barrade & Evacuation

This report is for emergency drill # 12 for school year 15/16.

Name of person conducting drill: Diane Sheffrey / Julie Pritzel

Title of Person conducting drill: Safety Coordinator / Principal

Signature of person conducting drill: Diane Sheffrey / Julie Pritzel

Drill was coordinated with:

- Emergency Management Coordinator
Name & Title _____
AND
- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____
OR
- Fire (fire chief or designee)
Name & Title _____

St. Francis School Emergency Drills

Documentation Form

- | <u>Type of Drill</u> | <u>Time of Drill</u> |
|---|--|
| <input checked="" type="checkbox"/> Fire Drill (6 required) | <input checked="" type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill
(2 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: St. Francis of Assisi

Date of Drill: May 24/16 Time drill was held: 12:50 (am/pm)

Exact time required to evacuate/shelter/secure: 3:05

Total Participants: 399

Remarks: Unannounced / Surprise drill.

This report is for emergency drill # 13 for school year 15/16.

Name of person conducting drill: Diane Slaffrey Julia Pritzel

Title of Person conducting drill: Site Safety Principal

Signature of person conducting drill: Diane Slaffrey Julia Pritzel

Drill was coordinated with:

- Emergency Management Coordinator

Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title _____

OR

- Fire (fire chief or designee)

Name & Title _____