

St. Francis School Emergency Drills

Documentation Form

- | <u>Type of Drill</u> | <u>Time of Drill</u> |
|---|---------------------------------------|
| <input checked="" type="checkbox"/> Fire Drill (6 required) | <input type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill
(2 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: St. Francis

Date of Drill: 9/1/16 Time drill was held: 2:06 (am/pm)

Exact time required to evacuate/shelter/secure: 2:55

Total Participants: 400

Remarks: no preschool, good first drill, reminder to shut doors + turn off lights.

This report is for emergency drill # 1 for school year 16/17.

Name of person conducting drill: Julie Pritzel / Julie Pritzel

Title of Person conducting drill: Principal

Signature of person conducting drill: _____

Drill was coordinated with:

- Emergency Management Coordinator

Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title _____

OR

- Fire (fire chief or designee)

Name & Title _____

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| <input checked="" type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill
(2 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: St. Francis

Date of Drill: 9/16/16 Time drill was held: 8:32 (am/pm)

Exact time required to evacuate/shelter/secure: _____

Total Participants: 417

Remarks: Great!

This report is for emergency drill # 2 for school year 16/17.

Name of person conducting drill: Julie Pritzel

Title of Person conducting drill: Principal

Signature of person conducting drill: Julie Pritzel

Drill was coordinated with:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input checked="" type="checkbox"/> Lock Down/Shelter in Place Drill
(2 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: St. Francis of Assisi

Date of Drill: 9/12/16 Time drill was held: 10:41 (am/pm)

Exact time required to evacuate/shelter/secure: _____

Total Participants: 415

Remarks: Review w/ teachers about windows. Students should not be in view of classroom windows.

This report is for emergency drill # 3 for school year 16/17.

Name of person conducting drill: Julie F. Pritzal

Title of Person conducting drill: Principal

Signature of person conducting drill: _____

Drill was coordinated with:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill
(2 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: St. Francis of Assisi

Date of Drill: 9/26/16 Time drill was held: 10:04 (am/pm)

Exact time required to evacuate/shelter/secure: 4:04

Total Participants: 409

Remarks: Substitutes in bldg (4), NWEA testing, and weather slowed down

This report is for emergency drill # 4 for school year 16/17.

Name of person conducting drill: Julie Pitzel

Title of Person conducting drill: Principal

Signature of person conducting drill: Julie Pitzel

Drill was coordinated with:

- Emergency Management Coordinator

Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title _____

OR

- Fire (fire chief or designee)

Name & Title _____

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| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill
(2 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: St. Francis of Assisi

Date of Drill: 10/26/16 Time drill was held: 9:06 (am/pm)

Exact time required to evacuate/shelter/secure: 2:36

Total Participants: 416

Remarks: _____

This report is for emergency drill # 5 for school year 16/17.

Name of person conducting drill: Julie Pritzel

Title of Person conducting drill: Principal

Signature of person conducting drill: Julie Pritzel 10/26/16

Drill was coordinated with:

- Emergency Management Coordinator

Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title _____

OR

- Fire (fire chief or designee)

Name & Title _____

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| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill
(2 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: St. Francis of Assisi

Date of Drill: 11/15/16 Time drill was held: 8:34 (am/pm)

Exact time required to evacuate/shelter/secure: 2:47

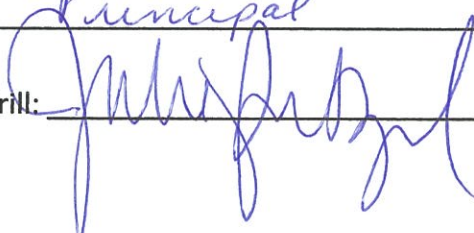
Total Participants: 410

Remarks: _____

This report is for emergency drill # 6 for school year 16/17.

Name of person conducting drill: Julie Pritzel

Title of Person conducting drill: Principal

Signature of person conducting drill: 

Drill was coordinated with:

- Emergency Management Coordinator

Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title _____

OR

- Fire (fire chief or designee)

Name & Title _____

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| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input checked="" type="checkbox"/> Lock Down/Shelter in Place Drill
(2 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: St. Francis of Assisi

Date of Drill: 11/17/16 Time drill was held: 1:40 (am/pm)

Exact time required to evacuate/shelter/secure: _____

Total Participants: 405

Remarks: _____

This report is for emergency drill # 7 for school year 16/17.

Name of person conducting drill: Julie Pitzel

Title of Person conducting drill: Principal

Signature of person conducting drill: _____

Drill was coordinated with:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input checked="" type="checkbox"/> Lock Down/Shelter in Place Drill
(2 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: St. Francis School

Date of Drill: 3/2/17 Time drill was held: 9:08 (am/pm)

Exact time required to evacuate/shelter/secure: _____

Total Participants: 403

Remarks: Great drill! We had 6 substitutes in the building.

This report is for emergency drill # 8 for school year 16/17.

Name of person conducting drill: Julie Pritzel

Title of Person conducting drill: Principal

Signature of person conducting drill: Julie Pritzel

Drill was coordinated with:

- Emergency Management Coordinator

Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title _____

OR

- Fire (fire chief or designee)

Name & Title _____

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| <input type="checkbox"/> Lock Down/Shelter in Place Drill
(2 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: St. Francis of Assisi

Date of Drill: 3/15/17 Time drill was held: 2:35 (am/pm)

Exact time required to evacuate/shelter/secure: _____

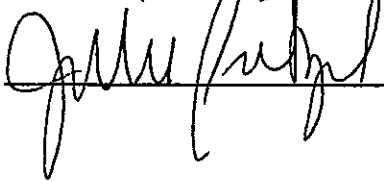
Total Participants: 396

Remarks: _____

This report is for emergency drill # 9 for school year 16/17.

Name of person conducting drill: Julie Pritzel

Title of Person conducting drill: Principal

Signature of person conducting drill: 

Drill was coordinated with:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill
(2 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: St. Francis of Assisi

Date of Drill: 3/17/17 Time drill was held: 12:01 (am/pm)

Exact time required to evacuate/shelter/secure: 2:54

Total Participants: 371

Remarks: _____

This report is for emergency drill # 10 for school year 16/17.

Name of person conducting drill: Julie Pritzel

Title of Person conducting drill: Principal

Signature of person conducting drill: Julie Pritzel

Drill was coordinated with:

- Emergency Management Coordinator
Name & Title _____
AND
- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____
OR
- Fire (fire chief or designee)
Name & Title _____

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 - Tornado Drill (2 required)
 - Lock Down/Shelter in Place Drill
(2 required)

- Time of Drill
- Standard
 - Class Change
 - Recess
 - Other Events

Name of Reporting School: St. Francis of Assisi

Date of Drill: 4/11/17 Time drill was held: 2:12 (am/pm)

Exact time required to evacuate/shelter/secure: 2:45

Total Participants: 387

Remarks: _____

This report is for emergency drill # 11 for school year 16/17.

Name of person conducting drill: Julie Pitzel

Title of Person conducting drill: Principal

Signature of person conducting drill: Julie Pitzel

Drill was coordinated with:

- Emergency Management Coordinator
Name & Title _____
AND
- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____
OR
- Fire (fire chief or designee)
Name & Title _____

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| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill
(2 required) | <input type="checkbox"/> Recess |
| | <input checked="" type="checkbox"/> Other Events <i>lunch/recess</i> |

Name of Reporting School: St. Francis of Assisi

Date of Drill: 5/11 Time drill was held: 11:06 (am/pm)

Exact time required to evacuate/shelter/secure: 3:08

Total Participants: 405

Remarks: Lunch time fire drill (recess too)
- 1st grade had 2 kids @ other end of bldg.
met principal - good practice. Will Review at
Staff Mtg.

This report is for emergency drill # 12 for school year 16/17.

Name of person conducting drill: Julie Pritzel

Title of Person conducting drill: Principal

Signature of person conducting drill: Julie Pritzel

Drill was coordinated with:

- Emergency Management Coordinator
Name & Title _____
AND
- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____
OR
- Fire (fire chief or designee)
Name & Title _____

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| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill
(2 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: St. Francis of Assisi

Date of Drill: 5/24/17 Time drill was held: 12:39 (am/pm) pm

Exact time required to evacuate/shelter/secure: 2:48

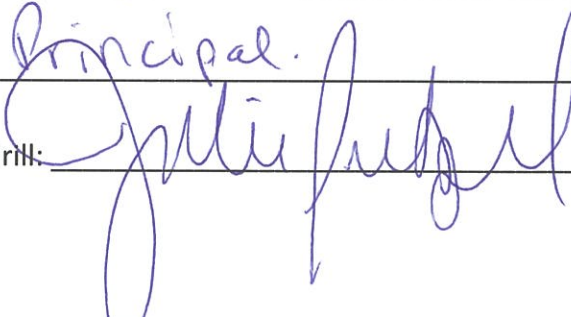
Total Participants: 398

Remarks: _____

This report is for emergency drill # 13 for school year 16/17.

Name of person conducting drill: Julie Pritzel

Title of Person conducting drill: Principal

Signature of person conducting drill: 

Drill was coordinated with:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____